

# Westborough BPAC

## Meeting Minutes

### February 10, 2015

Attendance: Bruce Tretter, Glenn McLeod, Ed Beauchemin, Don Burn, Nancy Siegel, Howard Drake, Ellen Gugel

- Approved last month's meeting minutes.
- Display Boards for Town Meeting (3/14).
  - Table has been requested for town meeting to hold the display boards.
  - Discussed including a sheet requesting input/suggestions on any of the BPAC projects.
  - Suggest people show up about 12:30 to help with setup. Will finalize plans on who can help at next meeting.
- YMCA Mission in Motion (Westboro)
  - YMCA will have Mission in Motion fundraiser on 3/28, this involves participates riding spinning bikes.
  - Working with Landry bike shop and YMCA to host bicycle related classes during the event.
    - Planned/Proposed classes include
      - 10 minute tune up
      - Air, Brakes, Chains (ABC)
      - How to change a flat
    - Classes are open to the public, you do not need to be a member of the Y.
    - Discussed advertising the classes at the town meeting display, at the YMCA, and through the recreation department.
    - Plan is for YMCA to handle the registration. Call the Westboro YMCA to sign up.
    - Nancy was going to see if the Rotary Club would grant \$300 for the cost of the classes.
- Spring Festival
  - David White from Breakstone, White & Gluck will provide Bike Helmets.
  - Randy Waterman will allow us to use his company's parking lot for the "Kid's bike Rodeo"
- Education
  - Bike to School Event
    - Nancy is working on putting together an information package on promoting a Bike to School event.
    - She has given some information to Sarah Dulea (president of Fales Parent Group). The Parent Group presidents meet monthly with the superintendent.
  - Westborough TV
    - Planning to participate in Al Gordon's Police Chief show in Spring

- Bike & Pedestrian Plan
  - Reviewed outline created by Don
  - Discussed:
    - Separate section for education
    - Include benefits of programs listed in section 4: 4.1. Bicycle Friendly Community 4.2. Walk Friendly Community 4.3. Safe Routes to School 4.4. Complete Streets
    - Include in appendix, a checklist of the requirements for the programs listed in section 4
  - Various members volunteered to gather information on specific sections of the outline.
- BWALT
  - DCR Grant for Park St<->East Main St; application due 2/2.
    - Decided not to apply for this specific grant at this time due to issues with easements
  - Bruce spoke to Bill Linane, who then contacted Joe Ventriglia on our behalf to get a rough project estimate on shoring up the existing stone foundation at the cattle underpass (182 Turnpike Rd). They will need to wait till the snow melts.
  - Don is working with Jim, Ian and others on getting legal help to help finalize 7 of the easements.
  - Don mentioned that WPI has a Bike Repair station (bike tools, and pump). Suggests we check out the vendor's website to see if we want to propose one on the BWALT.
- Rt 9/Lyman St intersection design.
  - Many members of the BPAC attended the design review held 2/5.
    - Discussed the proposal.
  - Ellen to write letter with BPAC comments on the design, send it to Bruce, who will forward it to the Mass DOT.
- Regional Trail Meeting
  - Bruce working on arranging a Regional meeting similar to the Southeastern Reg'l Planning & Economic Dev't District that happened on Nov 14<sup>th</sup>. Might happen in the Fall 2015.
- Neighborhood Safety Survey (CMRPC)
  - Working on details to have a survey/review of the rotary. Hoping to be done in the spring 2015.
- Chris Hughes' Resignation:
  - Bruce spoke to BoS about posting an opening.
- Next meeting March 10 at 7PM.